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RECRUITMENT PROMOTIONAL MATERIAL ORDER FORM

For office use:
___ Templates Created
___ Templates Approved by DE
Printed on (date): _____

Promotional Material Order Process:

1. Schedule a "Sign-up" / Recruitment meeting for your unit and **order materials at least 2 weeks in advance**
2. Contact your District Executive with the meeting information and submit this form with your order or email elena@ocbsa.org.
3. Allow 1-2 weeks for processing of your order. You will be contacted when your materials are ready to pick up at the Council Service Center.
4. Distribute flyers to school 1-2 weeks before recruitment date, give postcards to Scouts to invite their friends, use stickers the day before the recruitment to remind kids during classroom or lunch table talks, place banners and yard signs at school or neighborhood in high traffic areas.

Today's Date: _____

Order Placed by: Unit Volunteer District Executive Name: _____

Unit: Pack, Troop, Crew # _____ District: _____

Date Needed: _____ (please allow 1-2 weeks for processing)

Distribution Location (name of school, church, etc.): _____

**RECRUITMENT INFORMATION: ALL INFORMATION BELOW WILL BE PUT ON FLYER UNLESS OTHERWISE REQUESTED.
ALL FLYERS COME WITH THE STANDARD BACK.**

Meeting Location: _____ Room: _____

Address: _____ City: _____

Date of meeting: _____ Time: _____

For more information contact: _____

Phone: _____ E-mail: _____

Additional information: _____

Include online registration URL: (Allows families to locate unit on BeAScout.org faster) Yes No

PROMOTIONAL MATERIALS BEING ORDERED:

Language Requested (please check): English Spanish English & Spanish

Flyers

- Lion Cubs (Kindergarten only) Quantity: _____
- Cub Scouts (Grades K - 5):
 - Family Quantity: _____
 - Boys Only Quantity: _____
- Scouts BSA (Grade 6+) Quantity: _____
- Scouts BSA Girls (Grade 6+) Quantity: _____
- Venturing (Co-ed age 14+) Quantity: _____

Recruitment Kit (max 1 per school) Quantity: _____

- * 10 Parent Guides
- * 10 Bobcat Booklets
- * Down and Derby DVDs
- * Table Signs
- * Attendance Sheets

Please inquire about additional quantities of individual materials.

Invitation Post Cards (Cub Scouts only)

- Family Quantity: _____
- Boys ONLY Quantity: _____
- Girls ONLY Quantity: _____

Stickers (Cub Scouts only)

Quantity: _____

Fence Banner(s) (max 1 per school)

- Cub Scout Family Quantity: _____
- Scouts BSA Girls Quantity: _____

Yard Sign(s) (Cub Scouts only) (max 2 per school)

Quantity: _____