[Date]

[Principal's Name]

[School Name]

[School Address]

[City, State, ZIP Code]

Dear Principal [Principal's Last Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] of [Your Venturing Crew]. Venturing is a program of the Boy Scouts of America that provides youth with positive experiences to help them mature and prepare them to become responsible and caring adults. Our program focuses on adventure, leadership, personal growth, and service.

As the new school year approaches, we are eager to offer the students of [School Name] the opportunity to join our Venturing Crew. We believe that the skills and experiences gained through Venturing can greatly benefit students both in and out of the classroom. Our activities are designed to complement their academic and personal development, encouraging them to take on leadership roles, engage in community service, and participate in outdoor adventures.

We respectfully request permission to access your school grounds and classrooms this fall to share information about our Venturing program with your students. Specifically, we would like to:

1. Set up an information booth in a common area such as the cafeteria or main hallway during lunch periods.

2. Make brief presentations in classrooms to introduce students to the opportunities available through Venturing.

3. Host an after-school information session for interested students and their parents.

We are flexible and willing to work with you to find the most appropriate times and methods for reaching your students while minimizing any disruption to their academic schedule. Our goal is to ensure that as many students as possible are aware of the benefits of joining Venturing and how it can enhance their high school experience.

We would be grateful for the opportunity to discuss this request further and to address any questions or concerns you may have. Please feel free to contact me at [Your Contact Information] or via email at [Your Email Address]. Thank you for considering our request. We look forward to the possibility of partnering with [School Name] to provide students with valuable opportunities for growth and development.

Sincerely,

[Your Name]

[Your Position]

[Your Venturing Crew Name]